

Rules & Regulations

Here are some of the Rules & Regulations:

The payment of the fees at the time of registration does not in any way confirm the registration.

The amount of fees received along with the application form is not refundable except mentioned.

The entire amount towards the fees must be paid before the commencement of the academic session.

In case the full fees is not paid by the due date, the amount paid towards the provisional admission shall stand forfeited and College shall not be held responsible.

Fees is payable in advance for all courses. Any amount paid is not refundable for any reason whatsoever.

Fee shall be payable for such period, for which the student is absent/on leave from the institute.

The name of the student shall be liable to be struck off the rolls due to non-payment of fee on the due date. He/She shall have to pay fresh admission fee for seeking readmission.

Fee shall be payable for the full session, even if the student leaves the institute prior to the expiry to the of mil Session.

The Fee for tuition and hostel is paid for full academic year ending 30th June, every year. (x) Application fee is non-adjustable and non-refundable.

Student is not allowed to change the course.

Student will observe strict discipline and decorum at the institute and in case of any indiscipline or misconduct, student will be liable to be expelled from the institute without any notice. No fees will be refundable in such case. At the discretion of the Director such case may be penalized by appropriate fine.

The College shall have right to change the time schedule of the course at any time. The College will provide job assistance to the students on successful completion of the course but does not stand guarantee for job.

Normally no extension in terms of fees would be allowed within the prescribed time limit; in special circumstances the extension to deposit the fees is allowed subject to approval of the Director of the College in writing, failing to pay even after the extension a fine of Rs.50/- per day will be imposed, till actual date of payment.

The student must affix passport size photographs to the Admission Form. The College shall be entitled to use such photographs for publication in any journal, book, brochure, newspaper & other media.

The Director shall have the right to review & revise Rules and Regulations of the College from time to time as he thinks fit. The decision of the Director in all matters shall be final.

Regular and punctual attendance is insisted upon being important factor towards sessional assessment. No leave or absence is given without application in writing from the guardian. Students who have been absent from class must have die reason

For their absence briefly noted in regularity record. Reasons of a private nature if any is to be intimated by a letter. Birthdays, excursions, urgent business are not sufficient reasons.

Students remaining continuously absent for more than a month without permission is liable to be excluded from the rolls andre-admission may be refused.

Those who have been absent must show the Lecturers their regularity record duly countersigned by the Director before entering the classroom.

No student is allowed to leave the College premises except on the strength of a letter of request from his/her guardian and sanctioned by the Director.

Any damage to College property should be made good by the students concerned.

Students are responsible and answerable to the College authorities for their conduct in and out of the College. Students are to address the Lectures and all members of the staff with due respect and politeness. On their way to and from the College, they are expected to behave in a courteous manner.

Students must return after the holidays on the opening day and be present on the closing day of each term. In case of sickness the College authorities must be notified.

The student will observe strict discipline and decorum in the College and in case of any indiscipline- or misconduct, the student will be expelled from the College without any notice. No fee will be refunded in such cases.

All disputes will be subject to jurisdiction of Allahabad/.Lucknow Courts only.

Use of possession of alcohol, or drugs, by any student of the institute is strictly prohibited. Any student; violating this rule, is liable to be summarily expelled from the institute as well as hostel and be subjected for action as per law applicable.

Attendance of the student in all the classes during the first week of the start of the semester or on reopening after holidays is compulsory. Any student, not observing this rule is liable to lose his/he admission in the institute.

All students must observe discipline in the College and hostels and maintain punctuality and regularity in the classes.

College reserves the right to detain student from Exams or take any other action as considered necessary, for nonpayment of fee dues or Student's attendance are short to the requirement of the university.

The parents/guardians of all the students are advised to visit their sons/daughters/wards as well as their local guardians to obtain first-hand knowledge about their progress, activities, attendance and company and to ensure that their sons/daughter/wards are utilizing their time and money properly.

Students are advised to keep the original receipt of fee deposited for final clearance at the end of the course.

All courses are conducted in accordance to Rules and Regulations, Syllabus, Curriculum of the NCTE/SCERT/MPJR University from time to time.

Adjustment of Fees on any ground whatsoever is not allowed.

Caution Deposit of any nature will be refunded. Student on completion of the course should get clearance of all dues from the administration. Caution Deposit will be refunded against the production of original receipt only. Students must ensure that all cards (identity Card, Hostel Card, Bus Card etc.) are deposited with the College at the time of getting the final clearance from the College.

All Fees should be deposited by separate Demand Drafts for Tuition Fee, Hostel Fees, Examination Fee.

Students' Code of Conduct
Discipline is a habit at RCE

No one in the Institute is above discipline, be it the student or the staff. Within the campus and outside, students are required to maintain the strict code of conduct. Any type of indiscipline or misconduct may result in expulsion of a student.

Ragging is Strictly Prohibited

"If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution."

Ragging is totally prohibited either physically or mentally in RCE. So-called introduction by individual and by group is banned. Only in presence of faculty or in Fresher Party simple introduction is allowed. The defaulter will be suspended with pending enquiry and will be expelled from the Institute. FIR will be lodged with Police. Imprisonment up to two years with or without fine may be awarded by the court as per the U.P. State Govt. Bill.

The Institute has appointed Anti Ragging Squad consisting of senior professors and faculty on duty during day and night to ensure that no ragging incident happens in the college premises as well as in the hostel.

Attendance

It is desirable that students attend all the classes to excel in academics. However, as per NCTE/SCERT/MPJR University ordinance 75% of attendance in all subjects is the minimum requirement to appear in the end semester examination, failing which the student shall have to repeat the semester.